

Hardship Waiver Request Form

(Date)

MEMORANDUM FOR:

**JFHQ, G1-EPB
Attn: EPM Section
1000 Halsey Ave., Bldg. 447
Marietta, Georgia 30060**

SUBJECT: HARDSHIP WAIVER REQUEST

Soldiers may request a hardship waiver by submitting a waiver request form and memo explaining their hardship, through their command channels to the G-1, NLT 30 days after the selection or promotion date.

Full Name: _____ Employee ID: _____

Rank: _____ EPS Fill Soldier is Selected on (Month/Year): _____

GAINING UNIT INFO:

Unit Name: _____ UIC: _____

Position Number: _____

RETURNING UNIT INFO:

Unit Name: _____ UIC: _____

Position Number: _____

I wish to decline the selection or promotion and transfer due to hardship. If approved, I understand I will be administratively removed from the promotion list and will not be reinstated on the list until the next scheduled annual promotion board.

Signed by Soldier

Encl
Memo
DA 4187